

DEACTIVATION OF PARKING METER REQUEST FORM

(See applicable Code 12-132, Subsections a, b, c, d
which appears at the end of this form)

Date Request Submitted: _____ **Date Received:** _____

Request Submitted By:

Name: _____

Address: _____

Telephone: _____ **Fax:** _____

Dates of Deactivation Requested: _____

Location, Number of Metered Spaces Requested, Meter Numbers: _____

Reason for Deactivation Request:

A payment receipt from the City of Myrtle Beach Finance Office must accompany each request. Payment should be made to the City of Myrtle Beach Finance Office located in the City Services Building at 921 North Oak Street. The fee schedule is found in City Code 12-132 (above).

Payment Receipt Attached: _____ Yes _____ No

Concerns:

Police:

Fire:

Public Works:

Other:

Notification to Lanier Parking Systems, Myrtle Beach Parking Program Office by copy of the approved request form

By: _____

Date: _____

Manner of Transmittal: _____
(attach copy if faxed)

Statement of Acknowledgement by Applicant:

I have read and understand the provisions and restrictions of the City of Myrtle Beach.

Signature of Applicant

Date

Signature of City Manager or Designee

Date

**Approved / Disapproved
(circle one)**

Sec. 12-132. Deactivation; reservation

- (a) In the event any parking meter may be temporarily deactivated by an appropriate act or agent of the city by the placement of a bag over the head indicating removal from service, then the requirements and provisions of this division shall not apply during the time of such intentional deactivation by the City.
- (b) Deactivation by businesses to provide for motorcycle parking or during special events may be granted upon request to the Manager or his designee, when not in conflict with any city purpose and if not in conflict with police, fire or public works purposes, and receipt of payment of \$10 per space impacted per 24 hour period. When deactivated by a business, no vehicles other than motorcycles may park in the space, unless otherwise authorized by the Chief of Police for traffic control purposes. No booths, tables, signs, commercial activities or consumption of alcohol, or gathering of people may occupy the parking space. No payment for parking in a deactivated space may be charged by the business, nor may spaces be considered reserved only for the patrons of the business.

- (c) Deactivation by individuals for special events or in connection with use of public facilities, such as festivals or weddings, may be granted upon request to the Manager or his designee, when not in conflict with any city purpose and if not in conflict with police, fire or public works purposes, and receipt of payment of \$10 per space impacted per 24 hour period. When deactivated in connection with a facility use permit, the parking space is considered reserved by the individual, and not for public parking.

- (d) Deactivation without charge at places of worship during regularly scheduled worship services and accessory services of weddings and funerals may be accomplished with or without bagging at the discretion of the Chief of Police with reasonable notice of such need, and provided that the deactivation does not conflict with a necessary public purpose of traffic control due to its time, place or manner of application.

