



## Temporary Pool Enclosure Permit Requirements November 30 – June 1

Recent amendments to Chapter 1 of the National Flood Insurance Act of 1968 allow temporary enclosures around pool areas in the flood zone, outside of hurricane season.

Myrtle Beach amended its regulations to conform with the federal regulations. See the text below. A no-cost annual permit is required. The application form is included here.

Plan review submission requirements for Temporary Pool Enclosures in the VE flood zone include:

1. A floor plan of entire ground level showing all sections and where glass will be placed.
2. An official survey showing the building location and flood zone boundaries.
3. Engineered drawing of the enclosure and breakaway details.
4. A Breakaway Wall Certification form, along with a statement that the temporary glass enclosure meets breakaway wall standards (will withstand a minimum of 10 lbs/psf, but no more than 20 lbs/psf).
5. Construction documents prepared and stamped by a South Carolina registered design professional.

Once the above requirements are met and approved, a permit to enclose the pool will be issued. Finished construction work must be inspected for final approval and issuance of a Certificate of Occupancy. Permits must be renewed yearly, with items 1-5 re-submitted only if there are any changes.

Questions? Please contact Emily Hardee in Construction Services at 843-918-1111.

### **Pool Enclosure Ordinance Sections:**

**901.15 Swimming Pool Enclosures.** Swimming pools located outside the building foot print and in required yards may be enclosed annually between November 30 and June 1 of any year, in an area designated as Zone VE on the flood insurance rate map provided the enclosure is constructed of non supporting breakaway walls. In areas designated as AE zone on a flood insurance rate map, the enclosure must meet opening requirements. An annual permit will be required before the erecting of any temporary pool enclosures.

**909.5.12.4.1** Within areas designated as VE Zones, when the area beneath the building is enclosed, such enclosures shall be constructed of nonsupporting breakaway walls and in compliance with 44CFR Chapter 1, Part 60, Subpart 60.3, Chapter I of the 39 National Flood Insurance Act of 1968 (42 U.S.C. 4011 et seq.) , Section 1325 as applicable. In areas designated as AE zone on a flood insurance rate map, the enclosure must meet opening requirements. An annual permit will be required before the erecting of any temporary pool enclosures.



**Construction Services Department**  
P.O. Box 2468, Myrtle Beach, SC 29578  
843-918-1111 (office) 843-918-1158 (fax)

## **BREAKAWAY WALL CONSTRUCTION**

I, \_\_\_\_\_, am a duly qualified engineer/architect  
(please print or type)  
licensed to practice in the State of South Carolina.

I have developed or reviewed the structural design, specifications and plans for the  
breakaway walls at \_\_\_\_\_ for \_\_\_\_\_  
(location) (project name)

and the design and methods of construction to be used for the breakaway walls are in  
accordance with accepted standards of practice for meeting the following provisions:

1. Breakaway collapse shall result from water loads less than that which would occur during the base flood; and
2. The elevated portion of the building and supporting foundation system shall not be subject to collapse, displacement or other structural damage due to the effects of wind and water loads acting simultaneously on all building components.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Seal:

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**City of Myrtle Beach: Checked by Director of Construction Services**

\_\_\_\_\_  
Director

\_\_\_\_\_  
Date

Permit #: \_\_\_\_\_



# CITY OF MYRTLE BEACH

## TEMPORARY POOL ENCLOSURE PERMIT APPLICATION

Job Site/Physical Address			Bldg Use	Zoning District	Flood Zone
Lot No.	Block	Section/Subdivision/Complex		TMS#	
Owner of Property		Mailing Address			Phone
Hotel Name		Mailing Address			Phone
Contractor		Mailing Address		Phone	City License # St License #
Contact & Email:					
Architect/Engineer		Mailing Address		Phone	City License # St License #
Contact & Email:					
<b>Work Classification:</b> New <input type="checkbox"/> Addition <input type="checkbox"/> Repair <input type="checkbox"/> Alteration <input type="checkbox"/> Remove <input type="checkbox"/>					
Description of Work:					
Total Valuation		Plan Check Fee	Permit Fee		Total Permit Fee
Date Received		Date Issued	Occupancy Group	Total Sq. Ft.	
Contact Name			Phone	Permit #	
			Fax		
<b>Notice</b>					
1. Pursuant to S.C. Code Sec 15-3-640, you have the right to contract for a guarantee of the structures being free from defective and unsafe conditions beyond thirteen years after substantial completion of the improvement for which this permit is issued. 2. Separate permits are required for electrical, plumbing, gas, heating, ventilation or air conditioning work. 3. This permit becomes null and void if work or construction which it authorized is not commenced within 6 months of its issuance, or if work or construction is suspended or abandoned for a period of 6 consecutive months at any time after it is commenced. <i>I hereby certify that I have read and examined, or have had read to me, this application and understand this application to be true and correct. Compliance with all provisions of laws and ordinances governing this type of work shall be assured whether specified herein or not. The granting of this permit does not presume to give authority to violate or cancel the provisions of any federal, state or local laws regulating construction, or the performance of construction.</i>					
Signature of Owner or Authorized Agent			Printed Name	Phone	
				Fax	

### Project Coordination

Organization	Req.	Permit	C.O.	Organization	Req.	Permit	C.O.
<b>Construction Services:</b>				<b>Fire:</b>			
Zoning				<b>Engineering:</b>			
Building				<b>Finance:</b>			
Flood Certification				Water Billing			
Landscaping				Business License			
ARB - CAB				<b>Outside Agencies:</b>			
Sign/Awning				DHEC			
<b>Planning:</b>				OCRM			

#### Office Use Only:

***This permit does not grant any right or privilege to erect any structure or to use any premises herein described for any purpose or in any manner prohibited by the Zoning Ordinance of the City of Myrtle Beach.***