

Myrtle Beach Parking

914 N. Kings Hwy. Myrtle Beach, SC 29577

Office: (843) 626-7275

Fax: (843) 626-4366

Date: _____

Telephone: _____

Name: _____

Citation #: _____

Address: _____

Citation Issue Date: _____

City: _____ State: _____

Zip Code: _____

Per City of Myrtle Beach Code of Ordinance, Section 12-137

Each parking meter citation issued may be technically dismissed by the Parking Manager, administratively appealed to the Parking Manager or brought to municipal court for receipt of warrant and criminal adjudication.

Per City of Myrtle Beach Code of Ordinance, Section 12-138

Any citation issued may be brought to the offices of the Parking Management Company as shown on the citation, and if proof is shown to the satisfaction of the Parking Manager or designee that the following technical reasons exist, the Parking Manager may immediately invalidate the citation upon these technical grounds **only**. Please check all that apply to you.

- | | |
|--|---|
| <input type="checkbox"/> Meter Malfunction | <input type="checkbox"/> Photo (if available) does not match the citation |
| <input type="checkbox"/> Citation written outside hours of enforcement | <input type="checkbox"/> Valid handicapped placard or tag |
| <input type="checkbox"/> Registration does not match citation | <input type="checkbox"/> Valid paystation receipt |

Instructions for an Administrative Appeal:

1. Appeals must be received within 7 calendar days of citation issuance.
2. **The citation must have been paid upon submission of the appeal.**
3. Return appeal form with any correspondence to Myrtle Beach Parking at the address above.
4. If the appeal is found in your favor, a refund will be issued. Please note: A citation cannot be waived based upon:
 - A. Failure to have appropriate or sufficient payment.
 - B. Inability to locate a valid or convenient parking space.
 - C. Lateness or tardiness.
 - D. Lack of knowledge of parking requirements or regulations.

Your reasons for appeal (Use reverse if additional space is needed):

Signature of Appellant: _____ Date: _____

For more information regarding parking regulations, please visit our website at www.cityofmyrtlebeach.com.